
**Notes of the Fifty Fourth meeting of INVOLVE
held at
The Kings Fund, London
Thursday 11th March 2010**

Present: Nick Partridge (Chair)
Ade Adebajo
Richard Baker
Sue Banton
Rosemary Barber
Angela Barnard
Peter Beresford
Louca-Mai Brady
Stuart Eglin
David Evans
Alison Faulkner
John Hughes
Poonam Jain
Mary Nettle
Maria Palmer
Mark Petticrew
Diana Rose
Tony Sargeant
Sophie Staniszewska
Patsy Staddon
Christine Vial
Tracey Williamson

In attendance: Tony Williams Department of Health
Sarah Buckland Coordinating Centre
Philippa Yeeles Coordinating Centre
Maryrose Tarpey Coordinating Centre
Lucy Simons Coordinating Centre
Sarah Bayliss Coordinating Centre
Barbara Dawkins Coordinating Centre
Hilary Blackburn Twocan Associates

Guest Speaker: Kristina Staley Twocan Associates

1. Introductions, welcome and apologies, declarations of conflicts of interest

Declarations of conflicts of interest

No conflicts of interest were declared.

Introductions and welcome

Nick welcomed John Hughes, Tony Sargent and Christine Vial as new members to Involve, they were all formerly UKCRC PPI members.

Christine reported that she, Nick and Tony Sargeant had been stood down from the Joint External Reference Group for the EHealth Research Records Board (Office for the Strategic Coordination of Health Research) and the Research Capability Programme

She advised the group that they were promised they would hear at the end of January what would happen to the work of the board but as to date they haven't heard anything

He also introduced Kristina Staley from TwoCan Associates who would be talking about the Impact report.

Finally he welcomed Philippa Yeeles as the new Deputy Director of Involve who had joined Coordinating Centre on March 1st.

Nick advised the group that Susie Parr had written to him saying that she wished to leave the Group for personal reasons. He advised the group that Susie had been a member of INVOLVE since 2004 and had contributed significantly to the Group, particularly in supporting our work around accessibility. He thanked Susie for all her contributions.

Nick congratulated Sue Banton on receiving an MBE and Ann-Louise Caress who had been recently appointed as Professor of Nursing at University of Manchester

Tender

Nick was very pleased to announce the good news that the Coordinating Centre had been offered a new contract for the Coordinating Centre. He advised the group that the contract was currently with the University of Leeds for signing and he hoped it would be signed in the next few days.

Apologies

Apologies had been received from:

Susie Parr
Karen Collins
Hugh McLaughlin
Laura Serrant-Green
Sarah Carr
Ray Fitzpatrick
Melanie Knetsch

Kay Pattison
John Sitzia
Roger Steel
Helen Hayes
Ann-Louise Caress
Simon Denegri (AM only)
Jim Elliott (AM only)
Vanessa Pinfold (AM only)

2. Notes of the meeting held on 09 December 2009 and actions taken since the meeting

It was noted that MRC was missed off the action point from agenda item 4 the Directors report.

Nick reported that there was only one action from the last meeting as detailed below:-

Agenda item 4: Directors Report

Action: Coordinating Centre to circulate information on the outcomes of the JLA/INVOLVE/UKCRC/MRC event to Group members.

Nick advised that the report of the event was currently being drafted by the James Lind Alliance and would be circulated to INVOLVE Group members as soon as it became available.

3. Involve Impact report: Kristina Staley, Twocan Associates

4. Public Involvement: National Institutes of Health Study trip – October 2009: Philippa Yeeles, Deputy Director, INVOLVE Coordinating Centre

5. Directors Report and budget update – paper 1

6. Feedback on discussions from working groups

The following chairs of each working group gave a post card report from their working group:

Strategic Alliances	- Stuart Eglin
Evidence, Knowledge and Learning	- Sophie Staniszewska
Empowerment	- David Evans

Please see separate meeting notes for each working group.

Peter reported that he had concerns that Patient and Public Involvement was being turned into a bureaucratic process.

Action: Nick asked for Involve to take these concerns forward.

7. Draft Operational Plan 2010 / 2011 – paper 2

8. Reports from Observers

Tony Williams gave an update from the DH. He reported that the Co-ordinating Centre tender was currently with Leeds University for signing.

He reported that there had been a joint funding HSR/Involve call for Public Involvement in Research. This was a joint funding call about public involvement in research funded by the NIHR through INVOLVE and delivered by NIHR Health Services research (HSR) programme managed by NIHR Evaluations, Trials and studies Coordinating Centre (NETSCC).

He advised that the submission deadline for applications was 1pm on 6th May 2010.

He went on to advise the group that forty Senior Investigators had been appointed of which 3 had links to Involve. They are Catherine Law, Peter Selby and Till Wilkes.

Update:

The reason for standing down some of the Boards is that the OSCHR Board felt that these had done what they set out to do, so that there was no need for standing boards to continue. Their monitoring role has been transferred to the OSCHR Board, and updates on translational medicine, e-health records research and public health research are now provided by the OSCHR Partners as part of their regular updates to the Board.

9. Any other urgent business not included on the agenda

10. Dates of future meetings

- 15 June 2010
- 21/22 September 2010
- Involve Conference 16/17 November 2010